

**News from:** One-Stop of Trumbull, Mahoning and Columbiana County

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## **One-Stop Workforce Development Offers Free Services for Job-Seekers, Employers — All in One Place!**

*A premier business resource in Trumbull, Mahoning and Columbiana Counties,  
One-Stop is where employers and job-seekers connect*

Our region has a great number of public and private resources available to help employees find jobs and employers find workers.

Job-seekers and employers used to have to visit many different locations to avail themselves of this help. But now, they need make only one stop — their Trumbull, Mahoning or Columbiana County One-Stop Workforce Center.

One-Stop is a collaborative partnership that taps into a wide array of community services — as well as programs, subsidies and tax credits — on the state and federal level. The goal of One-Stop is to make all of these resources available in a single location, to ensure that the job-seeker or employer can take advantage of the full range of help available to him or her.

### **ONE-STOP SERVICES FOR JOB-SEEKERS**

For individuals seeking a new job, a better job or a new career, One-Stop can be an invaluable resource. Job-seekers may visit One-Stop Workforce Centers in Trumbull, Mahoning or Columbiana County to take advantage of any or all of the following free services:

- **Job search tools**  
Help with preparing a resumé and doing better on job interviews.
- **Job search**  
Finding job openings in a specific field, and securing pre-employment or on-the-job training in that field.
- **Career guidance**  
Testing to determine the type of work for which you're best-suited, and information about job opportunities in those fields.
- **Education and training**  
Help getting remedial education; GED prep; technical, vocational and career education; grants and loans to cover training and/or tuition.
- **Help with basic needs**  
... such as transportation, child care, housing, utility bills, etc, while you look for a job or so that you can keep a job.

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### ONE-STOP EMPLOYER SERVICES

One-Stop also offers a wide array of free services to area employers through the more than two dozen partners that co-locate in the Trumbull, Mahoning and Columbiana County facilities. Among these services are:

- Labor market information
- Profiling and job description services
- Testing and assessment
- Recruiting and hiring
- Work support and retention services
- Training resources
- Supervisory and professional training and consulting services
- Rapid Response Program for workforce reduction, relocation or closing

Businesses can take advantage of One-Stop facilities for the purpose of conducting interviews with prospective employees. Computers and other facilities are also made available to businesses.

In 2003, the Columbiana County One-Stop moved to a beautiful new location on Lincole Place in Lisbon. This spacious facility has a number of modern offices and meeting rooms, and is equipped with new computers for use by job-seekers and employers.

The Mahoning County One-Stop has been renovated and expanded. Those using One-Stop services can now enter at the front of the east end of the Boardman Plaza rather than the rear. New computer facilities have also been added in Mahoning County.

Many One-Stop partners now have representatives who have co-located at the One-Stop Workforce Centers, where they can serve customers directly. For the complete range of services offered, One-Stop serves as a starting point and a single point of contact for job-seekers and employers to get the help they need.

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### ONE-STOP WORKFORCE CENTER LOCATIONS

*Trumbull County:*  
150 South Park  
Warren, OH 44481  
(330) 675-2000

*Mahoning County:*  
Boardman Plaza  
149 Boardman-Canfield Rd.  
Boardman, OH 44512  
(330) 965-1STP [1787]

*Columbiana County:*  
7860 Lincole Place  
Suite 1  
Lisbon, OH 44432  
(330) 420-WORK [9675]